

# हरियाणा केन्द्रीय विश्वविद्यालय

## Central University of Haryana

CUH/E&GA/2022/1591

Date: 03-02-2022

### अधिसूचना/NOTIFICATION

**Subject: Constitution of Departmental Purchase Committee, Central Purchase Committee & Central Inspection Committee.**

The Competent Authority has constituted the following Committees for processing the proposals for the purchase/procurement of various items in different departments of the University:

**1. Departmental Purchase Committee:** There will be a Departmental Purchase Committee in each department with the following composition:

- i) Head of the Department or a nominee of the Vice-Chancellor in his/her absence.
- ii) Teacher-in-Charge of the Department, if any.
- iii) All Professors/ Associate Professors of the concerned department.
- iv) One Assistant Professor by seniority.

**2. Central Purchase Committee:** There will be a Central Purchase Committee with the following composition:

A minimum of 05 (five) members will form the quorum.

- i) Prof. Harish Kumar, Department of Chemistry-**Chairperson**
- ii) Dr. Vikas Kumar, Finance Officer
- iii) Prof. Vikas Garg, SOET-Civil
- iv) Prof. Pramod Kumar, School of Education
- v) Dr. Manoj Kumar Singh, Deputy Registrar, E&GA Branch
- vi) Dr. Ran Bir Singh, Executive Engineer
- vii) Dr. Samiksha Godara, Department of Law
- viii) Dr. Jitendra Kumar, Department of Geography
- ix) Dr. Chandni, Department of Physics

**3) Central Inspection Committee:** There will be a common Inspection Committee for all kind of procurements, the constitution of which is mentioned below:

A minimum of 03 (three) members are required to inspect the procured items independently or collectively.

- i) Prof. Surender Singh, Department of Microbiology
- ii) Prof. Sunil Kumar, Department of Physics
- iii) Hod of the Indenting Department
- iv) Indenting Person
- v) D.R. (E&GA) or his nominee

The Central Purchase Committee can invite the Indenting person of the concerned department.

Manoj Kumar  
31/1/22

The Departmental Purchase Committee will process the proposals for purchase/procurement of their respective departments, subject to the availability of funds, in compliance with the GFR-2017 and CVC Guidelines. The proposal below 01 (one) lakh will be directly submitted to Store & Purchase and for more than 01 (one) lakh, be submitted to the Central Purchase Committee for their consideration.

The Estate & General Administration Branch will put up all the proposals for purchase above 1 lakhs for consideration of the Central Purchase Committee and directly process the purchase below 01 (one) lakh by following the GFR-2017 and CVC Guidelines, as amended from time to time.

After the approval of the Competent Authority, the purchase will be as per the University Norms.

This supersedes all earlier issued notifications.

*Mangal Kumar*  
31/12/22

Deputy Registrar,  
E&GA Branch

**Copy to:**

1. P.S. to Vice-Chancellor (for kind information of the Hon'ble Vice-Chancellor).
2. P.A. to Registrar (for kind information of the Registrar).
3. Deans/Heads/TICs of all Schools/Departments, CUH.
4. Heads of all Administrative Branches, CUH.

*Mangal Kumar*  
31/12/22

Dputy Registrar,  
E&GA Branch