



हरियाणा केंद्रीय विश्वविद्यालय
 नैक द्वारा 'ए' ग्रेड प्राप्त विश्वविद्यालय
 (संसद के अधिनियम संख्या 25 (2009) के तहत स्थापित)
 महेंद्रगढ़ - 123031 (हरियाणा)

नोटिस

पुस्तकों/पत्रिकाओं की आपूर्ति हेतु विक्रेताओं का पंजीकरण
 हरियाणा केंद्रीय विश्वविद्यालय के केंद्रीय पुस्तकालय हेतु वित्त वर्ष 2018-19 के लिए पुस्तकों/पत्रिकाओं की आपूर्ति के लिए प्रख्यात आपूर्तिकर्ताओं एवं वितरकों से विक्रेता पंजीकरण हेतु आवेदन पत्र आमंत्रित किए जाते हैं। पुस्तकों/पत्रिकाओं की आपूर्ति हेतु पंजीकरण एवं छूट रेट तथा विस्तृत नियम व शर्तें विश्वविद्यालय की वेबसाइट <http://www.cuh.ac.in> पर उपलब्ध हैं। आवेदन पत्र विश्वविद्यालय की वेबसाइट से डाउनलोड किया जा सकता है। केंद्रीय पुस्तकालय, हरियाणा केंद्रीय विश्वविद्यालय, महेंद्रगढ़-123031 (हरियाणा) में आवेदन पत्र जमा करने की अंतिम तिथि इस विज्ञापन के प्रकाशन के इक्कीस दिन तक है।

कुलसचिव

हरिभूमि (June 6, 2018)



Central University of Haryana
 NAAC Accredited 'A' Grade University
 (Established vide Act No. 25 (2009) of Parliament)
 Mahendergarh - 123031 (Haryana)

NOTICE

Registration of Vendors for Supply of Books/ Journals to Central Library, Central University of Haryana.
 Applications are invited from the reputed books/ journals suppliers and distributors for registration of vendors for supply of books/ journals to Central Library, Central University of Haryana during F.Y. 2018-19. Detailed terms and conditions for registration and discount rates for supply of books/journals are available at <http://www.cuh.ac.in>. The application form can be downloaded from the university website. The last date for receiving applications at Central Library, Central University of Haryana, Mahendergarh-123031 (Haryana) is within twenty one days after the publication of this advertisement.

REGISTRAR

Deccan Chronicle (June 6, 2018)


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REGISTRAR

The Asian Age (June 06, 2018)



Central University of Haryana

(Established vide Act no. 25 (2009) of Parliament)

Jant-Pali, Mahendergarh (Haryana) – 123031

Proforma for Vendor's Registration for Supply of Books/Journals (2018-19)

The Library In-Charge
Central Library
Central University of Haryana
Jant-Pali, Mahendergarh-123031
Haryana

Sir,

I/we am/are interested in executing the supply to the Central Library/Departmental Libraries of the Central University of Haryana, Mahendergarh-123031, Haryana. My/our name may please be registered as authorized vendor.

1. I/we am/are agreeing to supply the following types of publications:

(1)..... (2)

(3)(4)

2. I/we am/are the publishers/authorized distributor of the following publishers (details on separate sheet(s) may be attached).

(1) (2)

(3) (4)

3. Our Permanent Income Tax Account No is:

4. I/we am/are the approved supplier to the following libraries and regularly receives enquiries from them. (please attach a separate list and enclose certificate of satisfactory supply from your customers).

5. I/we can execute the supplies up to Rs. at a time.

6. I/we solemnly declare that I/we have not been debarred from supplying books, etc. by any office/department of the University or from any outside office/department.

7. A fixed deposit (FD) No. dated for Rs. 2,00,000/- (Rupees Two Lakhs only) from (Bank's/Post Office name) is enclosed as security deposit pledged in favour of Registrar, Central University of Haryana.

8. It is certified that our/my office/shop/agency is located/situated in the premises mentioned below: (please attach certificate of registration of the firm)

Correspondence Address:

Yours Sincerely

Signature

Name

Proprietor/Director

PLEASE DO NOT ATTACH ANY EXTRA INFORMATION NOT REQUIRED



Central University of Haryana

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Jant-Pali, Mahendergarh (Haryana) – 123031

Terms and conditions for registering a Vendor for supply of Books in CUH (2018-19)

1. The vendor should be a registered supplier of at least two Central Universities/NIT Libraries/IIT Libraries/any Centrally Funded Technical Institute/ any Central Institute having a books budget of not less than 35 lakhs.
2. Vendor's turnover in last three years should be Rs. 35 lakhs/year or more (CA's certificate alongwith balance sheets to be submitted).
3. Vendor should not have been blacklisted by any organization during last five years.
4. Vendor should be an authorized distributor of any of the three publishers i.e. Elsevier/Springer/McGraw-Hill/Oxford University Press/Cambridge University Press/John Wiley/Taylor & Francis/Sage or any other publisher member of foreign publishers in Association of Publishers in India.
5. PANCARD of the proprietor/firm to be submitted.
6. The firm shall deposit an interest bearing security as the FD pledged to CUH for Rs. 2,00,000/- (Rupees Two Lakhs only) for a minimum period of one year. The firm can be registered for one year and extended upto maximum of 3 years, provided the firm submit an undertaking that they continue to fulfil the existing terms & conditions in each subsequent year. In case of unsatisfactory supply (not fulfilling the orders for three times in a financial year), the registration will be cancelled.
7. Vendors who are already registered (2017-2020, submitted FD of 3 years) with us, need to submit an undertaking that the firm has not been blacklisted by any organization during previous financial year. Apart from this, vendors who were registered and submitted the FD of one year (2017-18), need to fresh apply with the FD of Rs 2,00,000/- (Rupees Two Lakhs only). The matured FD will be returned on request.



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Revised Discount rates and Terms & Conditions for the Procurement of Books (2018-19)

A. Purchase of Printed Books:

- Procurement can be done directly from the publishers or the sole representative of foreign publishers in India
- to purchase urgently required books on bill costing up to Rs. 25,000/- from any book dealer subject to the condition that the supplier agrees to supply the books on the University approved discount rates, terms and conditions
- from the approved vendors of the University as per the discount and other terms and conditions given below:

S.N.	Publication	Discount
1.	Indian publications/Indian edition of foreign books/foreign books except short discount & non discount (less than 5 copies) published not before two years including current year.	20%
2.	Indian publications/Indian edition of foreign publications/foreign publications (5 copies and above) published not before two years including current year.	25%
3.	Books published by Indian and foreign publishers more than two year before keeping current year as base.	30%
4.	Reference Books such as Encyclopaedias, Handbooks, Dictionaries, Yearbooks, Atlas and other reference books.	30%
5.	Short discount (discount upto 10%) & non discount (Indian or Foreign publications).	*Publisher's price (-) discount earned + 5% handling charges

* Vendor has to provide the proof of earned discount (s.n. 5), otherwise payment will be made as per s.n. 1 to 4.

B. Other Terms and Conditions:

1. Conversion Rates of foreign currencies is to be the RBI reference rate on the Date of Supply Order and it is to be mentioned on the bill(s) with a print out of the RBI rates from Internet.
2. For price verification the bookseller shall produce the copy of the publisher's invoice under which he purchased the books. Publisher's rate catalogue will not be accepted as proof of price.
3. No vendor shall have the sole right to supply books/publications notwithstanding the discount rates so decided by CUH. CUH shall have the right to procure books/publications on higher discount rates.
4. The vendor has to supply number of books as per Supply Order. The discounts will be applicable as per number of books ordered.
5. Reprint/Impression will be considered as published year.
6. No books published more than two years before including current year shall be purchased without prior recommendation of the department.
7. To procure books directly from government organization, transport charges will be applicable as per central government rules.



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1. The vendor should be a registered supplier of at least two Central Universities/NIT Libraries/IIT Libraries/ any Centrally Funded Technical Institute/ any Central Institute having journals budget of not less than 50 lakhs.
2. Vendor should have supplied the journals up to 35 lakhs of subscription amount during last three years each or more to at least two libraries.
3. Vendor should not have been blacklisted by any organization during last five years.
4. Vendor should be an authorized distributor of any of the three publishers i.e. Elsevier/ Springer/McGraw-Hill/Oxford University Press/Cambridge University Press/John Wiley/ Taylor & Francis/Sage/ or any other publisher member of foreign publishers in Association of Publishers in India.
5. PANCARD of the proprietor/firm to be submitted.
6. The firm shall deposit an interest bearing security as the FD pledged to CUH for Rs. 2,00,000/- (Rupees Two Lakhs only) for a minimum period of one year. The firm can be registered for one year and extended upto maximum of 3 years, provided the firm submit an undertaking that they continue to fulfil the existing terms & conditions in each subsequent year. In case of unsatisfactory supply (not fulfilling the orders for three times in a financial year), the registration will be cancelled.
7. Those who are already registered (2017-2020, submitted FD of 3 years) with us, need to submit an undertaking that the firm has not been blacklisted by any organization during previous financial year. Apart from this, vendors who were registered and submitted the FD of one year (2017-18), need to fresh apply with the FD of Rs 2,00,000/- (Rupees Two Lakhs only). The matured FD will be returned on request.



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Terms & Conditions for the Subscription of Journals (2018-19)

S. No.	Type of Publications	Price
1	Journals published by commercial publishers	List price (-) 2% discount*
2	Journals published by learned societies where no discount is available to the agents	Direct subscription should be adopted
3	Indian Journals (Directly from the publisher)	List price

*Provided the vendor gets at least 4 % commission from the publishers.

For	: CUH/Any Departmental Library
Exchange Rate payment	: Bank Exchange rate on date of remittance
Payment	: After producing remittance proof/Commencement of supply
Delivery	: 4-6 weeks after publication through registered post/courier/person
Missing issues	: Proportionate refund
Taxes	: As applicable

1. In case of learned societies where vender does not get commission, direct subscription to be done.
2. Firm shall be deposit an interest bearing security as the FD pledged to CUH for 10% of the order value.



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UNDERTAKING

I/We _____ S/O _____
solemnly affirm that I/we am/are of the firm _____
which deals in supply of books and the address of the firm is _____
Tel. No. _____ PAN/TAN No. _____

I/We undertake to supply all the books ordered to the firm if they are available in the market.

I/We undertake to supply only latest editions, latest reprints and not the remainder title of the books and shall charge the price as per invoice of importer/invoice of distributors.

If an Indian edition of a foreign book is available, I/We shall supply only Indian edition.

If an international student edition of a foreign book is available, I/We shall supply only that edition.

If a paperback, low priced or special edition for India is available, I/We shall supply only that edition.

In case if any discrepancy is noticed by the Central Library of the Central University of Haryana, Mahendergarh at any stage, I/We undertake to refund the amount or replace the books immediately even if it is processed by Central Library/Departmental libraries of the Central University of Haryana, Mahendergarh.

Signature with Stamp

Witnesses

1. Signature
Name and designation
2. Signature
Name and designation

Note: - The undertaking is required on Rs. 10/- non judicial stamp paper, with two witnesses duly attested by the Notary.