



No: CUH/2019/FIN./565

Date: 16/Jan/2019

NOTIFICATION

In compliance of the decision made by the Executive Council vide its Resolution No-6 of the 40th meeting held on 27.01.2018, powers for according administrative/ financial sanctions for procurement of goods and services and execution of works shall be as under:

Delegation of Powers

Sr. No.	Authority for according Administrative/ Financial Sanction	Power to accord Administrative/ Financial Sanction (in Rs.)
1	Vice-Chancellor	Above 2,50,000/-
2	Registrar	Upto 2,50,000/-
3	Finance Officer, Controller of Examinations and Librarian (For procurement of goods and services for their departments only).	Upto 25,000/-
4	Dean/ DSW/ Proctor/ HOD (For procurement of consumable goods and services for their respective School/ Department/ Office only)	Upto 25,000/-
5	Provost/ Warden of Hostels (For procurement of consumable goods and services for their respective hostels only).	Upto 10,000/-
6	Principal Investigator (PI) of Research Projects (For procurement of goods and services for their projects only)	Upto 20,000/-

Note:

1. Financial powers/limits mentioned above shall be equally applicable irrespective of the mode of procurement.
2. The Finance Officer shall be authorized to release payments including advances, after accordance of Administrative Approval and Expenditure Sanction from the Competent Authority.
3. Annual budget shall be allocated for different Schools/ Departments/ Offices.
4. The Registrar, Finance Officer and Deans of Schools/ Heads of Department/ Branch Officers issuing Purchase Orders/ Work Orders shall ensure:
 - a) Compliance of General Financial Rules and other rules as applicable.
 - b) Issuance of Purchase Orders/ Work Orders after ascertaining the availability of budget and vetted by Finance Branch/ Internal Audit.
 - c) Timely delivery, installation, commissioning, stock entries and inspection and processing of the bills for payments.

Finance Officer

Copy forwarded to the following for information and necessary action:

1. All the Deans/HoDs/ TICs/ Administrative Heads, CUH.
2. Vice-Chancellor's Secretariat (for kind information of Vice-Chancellor), Central University of Haryana, Mahendergarh
3. Office of the Registrar (for kind information of Registrar), Central University of Haryana, Mahendergarh.
4. In-Charge University Website, for uploading on the University Website, CUH.



Finance Officer