

हरियाणा केंद्रीय विश्वविद्यालय

(संसद अधिनियम संख्या 25 (2009) के तहत स्थापित)

जांट-पाली, महेंद्रगढ़ (हरियाणा) - 123031



CENTRAL UNIVERSITY OF HARYANA

(Established vide Act No. 25 (2009) of Parliament)

Jant-Pali, Mahendergarh (Haryana)-123031

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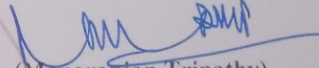
सं. / No. CUH/2018/494

दिनांक / Dated: 17-12-2018.

NOTIFICATION

The Deans, HODs/ TICs and In-Charges of Branches/ Sections/ Offices are hereby requested to submit to Finance Section, the details of pending bills received, purchase orders/ work orders issued and A/A & E/S obtained by their respective Department/ Branch/ Section/ Office for incurring non-recurring expenditure against Capital Assets Head (35). The requisite information as per attached format is to be sent to Finance Section e-mail id (financesection@cuh.ac.in) latest by 19.12.2018 so as to enable Finance Section to ascertain exact position of committed liabilities against Capital Assets Head (35).

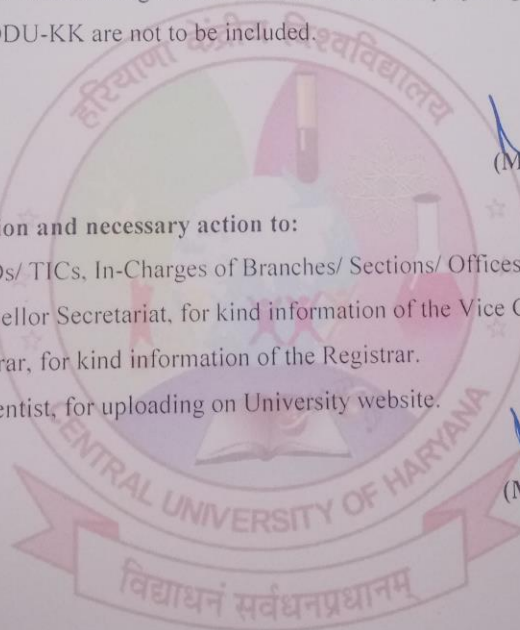
Works/ Projects executed/ being executed by CPWD/ NBCC etc. on Deposit Works basis and purchases/ works being carried out from research project grants or schemes like PMMMNMTT or DDU-KK are not to be included.


(Manoranjan Tripathy)
Finance Officer

Copy for information and necessary action to:

1. All Deans, HODs/ TICs, In-Charges of Branches/ Sections/ Offices.
2. AR, Vice Chancellor Secretariat, for kind information of the Vice Chancellor.
3. PS to the Registrar, for kind information of the Registrar.
4. Information Scientist, for uploading on University website.


(Manoranjan Tripathy)
Finance Officer



Committed Liabilities against Capital Assets Head (35)

Name of Department/ Branch/ Section/ Office: _____

(A) List of cases where Bills have been received by the concerned Department/ Branch/ Section/ Office but Bills have not been submitted to Finance Section so far:

S. No.	Brief description of the items purchased/ work executed	No and date of Purchase/ Work Order issued	No and date of bill received	Expected date of submission of bill to Finance section	Amount in Rs

(B) List of cases where Purchase/ Work Orders have been issued but Bills have not been received by the concerned Department/ Branch/ Section/ Office so far:

S. No.	Brief description of the items purchased/ work executed	No and date of Purchase/ Work Order issued	Expected date of receiving bill	Expected date of submission of bill to Finance section	Amount in Rs

(C) List of cases where Administrative Approval & Expenditure Sanction has been obtained but Purchase/ Work Orders have not been issued so far:

S. No.	Brief description of items to be purchased/ work to be executed	Date of A/A & E/S by the Competent Authority	Expected date of issuing Purchase/ Work Order	Expected date of submission of bill to Finance section	Amount in Rs

(Signature of the Dean/ HOD/ TIC / In-Charge of Branch/ Section/ Office)